

Broad Run Farms Civic Association

October Meeting Minutes

Date: Wednesday, October 8, 2025

Time: 7:00 p.m.

Location: Galilee United Methodist Church

Attendees

Board:

- Carol Kearney – President
- Rita Fisher - Vice President
- Sarah Oberther - Treasurer
- Colleen Glosson - Secretary

Members at Large

Susan Cleveland, Michael Conley and Dan Schultz

Additional Attendees

Jonathan Erickson, Mary Holsinger, Bill Fisher, Judy Warren, BeeJay Glosson, Roy Cleveland

Call to Order

The meeting was called to order at 7:00 p.m. by President Carol Kearney.

Approval of September Minutes

- Motion: Approve the September meeting minutes.
- Second: Jonathan Erickson.
- Discussion: One member (Roy) noted they had not received the minutes by email.
- Vote: Motion carried; one objection noted due to non-receipt.

Treasurer's Report

- Report was posted to Google Drive and screen-shared.
- Motion: Rita Fisher motioned to approve the Treasurer's Report.
- Second: John Erickson
- Discussion: Susan Cleveland had not received the emailed link (possible AOL delivery issue).
- Vote: Motion carried; Sue Cleveland and Roy Cleveland objects/abstains noted due to non-receipt.

Reports, Updates and Actions

County Zoning Enforcement Initiative

- Update: Proposed initiative did **not** pass.
Action: Monitor for any future changes.

Hidden Lane Landfill / County Land Purchase

- Update: Awaiting county feedback on potential purchase of ~90 acres; still in limbo.
- Concern: A future trailhead at the end of Youngs Cliff could increase parking pressure at the pavilion lot.
- Action: Board to keep abreast and be prepared to respond if needed.

Event Sign Placement/Retrieval

- Tonight: Jonathan Erickson will take signs down.
- Next Meeting: Dan Schultz will put signs up.
- Storage: Signs to be kept by the equipment trailer.
- Action: Add "Sign Runner" as an ongoing volunteer opportunity on the website (Sarah).

Pavilion Bulletin Board (Notice Board)

- Current: Key exists.
- Motions & Actions:
 1. Motion: Sarah Oberther made a motion to affix the key to the back of the board on a long chain for community access.
 2. Second: Colleen Glosson.
 3. Vote: All Approved.
 4. Motion: Carol make a motion to make additional spare keys.
 5. Second: Mary Holsinger
 6. Vote: All Approved.
- Notes: If manufacturer/lock specifics are needed, photograph lock/key for reference.

Oktoberfest Recap

- Reported leftovers: ~16 beers (of 7.5 cases), ~25 brats (of 125), numerous buns and corn.
- Disposition: Steve Oberther to purchase remaining brats; other leftovers to be used/donated as appropriate.
- **Action:** Record quantities and notes for next year's planning.

Kayak Storage Area

- Decision: Maintain area for **wood storage**; do not convert to locked kayak storage.
- **Action:** Remove "Kayak Storage Options" from future agendas.

U.S. Flag & Pole Light at Pavilion

- **Motion:** Replace the U.S. flag and the pole light; authorize up to **\$100**.
- **Second:** Yes. **Vote:** Approved.
- Notes: Old flag to be properly retired (Colleen has a contact). A Capitol-flown flag may be in storage with documentation and could be used for a future presentation/scholarship item.
- **Action:** Procure new flag and light; confirm documentation for Capitol-flown flag.

Additional Chairs

- Inventory estimate: ~10 on hand; many bring personal chairs.
- **Decision: Do not** purchase additional chairs from Sue at this time.

Association Email Address

- Update: Aliases are active (e.g., info@brfca.com, events@brfca.com); no change needed.
- Note: Some email deliverability issues reported with AOL addresses.

New Business

Halloween Planning

- **Hayrides:** Roger to drive. Jonathan to contact **Jonathan Plant** and **Mike Graham** regarding hay.
- **Budget: Motion** to allocate **\$450** total for Halloween (pizza, food, beer, supplies). **Second:** Yes. **Vote:** Approved.
- **Adult Gathering:** Because Halloween falls on a Friday this year, hold an adult social at **8:00 p.m.** with a couple cases of beer.
- **Supplies/Checklist:** Create a simple **event supply checklist** (plates, cups, napkins, charcoal, etc.) to avoid misses.
 - Shopping/check: Colleen and team to check the trailer and maintain the checklist.
- **Raffle & Greeters:** Bill and Rita to run the raffle; greeter roles to be filled by volunteers.
- **Grill Security:** Colleen to purchase and install a **combination lock**; share code as needed.
- **Glow Sticks:** Verify remaining stock still works.

Merchandise & Year-End Spend

- Update: Recent merchandise sales up (~\$300-\$400).
- Guidance: Consider reasonable year-end purchases to avoid excessive carryover (e.g., bulletin board fixes, signage, store inventory).
- **Action:** Build a **wish list** for discussion at the next meeting.

Legacy Logo / Vector File

- Background: Old logo loved by neighbors; original production file likely lost in a fire; many shared files are traced (not original) vectors.
- **Action:** Roy Cleveland to search for the **original vector** used for the woodcut; if found, send to Sarah.
- T-Shirt Design Contest: Neighborhood-wide contest; print-on-demand fulfillment; winner's shirt to be sponsored.

Community Service

- Teens to assist with splitting wood on Sunday; dues status for participating families confirmed.

Scholarships

- Update: **No entries** as of the meeting.

Motions Summary

1. Approve September Minutes — **Passed** (one objection due to non-receipt).
2. Approve Treasurer's Report — **Passed** (one objection/abstention due to non-receipt).
3. Bulletin Board: Chain the key to the board — **Passed**.
4. Bulletin Board: Make spare keys — **Passed**.
5. Replace U.S. flag and pole light (up to \$100) — **Passed**.
6. Halloween budget of **\$450** (pizza, food, beer, supplies) — **Passed**.
7. Additional chairs — **Declined** (no purchase).

Action Items

- **Sarah:** Add "Sign Runner" volunteer role to website; chain key to board; make spare keys; purchase combo lock for grill; coordinate flag retirement.
- **Jonathan:** Arrange hay with **Jonathan Plant** and **Mike Graham**; take signs down tonight.
- **Dan:** Put signs up for next meeting.
- **Board:** Check trailer supplies; use/update event supply checklist; shop as needed for Halloween within budget.
- **Board:** Monitor county land purchase/trailhead developments; compile year-end **wish list** for next meeting.

- **Members:** Search for **original vector** of the legacy logo and share if found.

Adjournment

- **Motion:** To adjourn.
- **Second:** Yes.
- **Time:** 7:33 p.m.