

Broad Run Farms Civic Association

Meeting Minutes

Date: Wednesday, September 10, 2025

Time: 7:00 p.m.

Location: The Pavilion Property

Attendees

Board:

- Carol Kearney – President
- Rita Fisher - Vice President
- Sarah Oberther - Treasurer
- Colleen Glosson - Secretary

Members at Large

- Charlie Eastin, Susan Cleveland, Michael Conley and Dan Schultz

Additional Attendees

- Mary Holsinger, Bill Fisher, Judy Warren, Erick DeJonghe, Abbas Zare and Roy Cleveland

Call to Order

The meeting was called to order at 7:00 p.m. by President Carol Kearney.

Approval of July Minutes

- Motion: To approve the minutes of the previous meeting.
- Motion by: Jon Erickson
- Seconded by: Dan Schultz
- Vote: All in favor. Motion carried unanimously.

Treasurer's Report

- The Treasurer's Report was reviewed.
- Motion: To approve the Treasurer's Report.
- Motion by: Sarah Oberther
- Seconded by: Bill Fisher
- Vote: All in favor. Motion carried unanimously.

Committee and Board Updates

Proactive Zoning Enforcement-Jonathan Erickson reported that Julie Bricksman is bringing a motion not to have proactive zoning enforcement. He stressed the importance of completing the survey and maintaining pressure on Phyllis Randall. The Loudoun County meeting is scheduled for September 16th. Members were advised to sign up early on the Friday morning before the meeting (8:30 a.m.) to speak.

Hidden Lane Landfill-Jonathan Erickson reported that a meeting with the County, EPA, and DEQ regarding the 90-acre sale to Loudoun County had occurred, but the sale was not finalized. Status is "in limbo."

Community Signs-An issue was raised regarding signs falling over. Roy suggested using two wire stakes per sign, placed at each end, and ensuring they are planted deep enough (using a rebar tool to pre-drill if necessary).

Trailer Storage

Discussion held regarding use of new trailer for BRFCA property.

Motion: To pay Bee Jay and Colleen Glosson \$200 a year for the rental and storage of the trailer.

Seconded by: Rita Fisher

Vote: All in favor. Motion carried unanimously.

Oktoberfest Planning

Beer Motion: To approve \$300 for specialty Oktoberfest beers.

Motion by: Jon Erickson

Seconded by: Colleen Glosson

Vote: All in favor. Motion carried unanimously.

Raffle/Greeters-The Fishers volunteered as greeters; Rita Fisher volunteered to run the raffle table.

Food-Decision made to order 125 bratwursts. Members will provide side dishes.

Games/Activities-Sarah Oberther will coordinate games and prizes, including a stein-holding competition, within the budget.

Setup/Cleanup-Abbas Zare volunteered to arrive one hour early (4:00 p.m.) to help with setup.

New Business

Kayak Storage-Suggestion made to enclose the bottom of the existing structure. Action tabled until after trailer inventory.

Red Flag Notices-Roy clarified that a Red Flag Warning means the fire pit must remain closed due to weather conditions.

Sale of Chairs-Susan Cleveland offered 8 folding chairs at \$5 each. Action tabled until after trailer inventory.

Scholarship Deadline

Motion: To extend the scholarship deadline to Oct. 31.

Seconded by: Sarah Oberther

Vote: All in favor.

Motion carried unanimously. **Sarah Oberther will update the form online.**

Encroaching Bushes- Charles Eastwood raised concern about bushes creating a road hazard. A member will speak with the property owner.

Trash Service Survey- Jon Erickson voiced opposition to potential county-managed trash service, citing poor results in other communities.

Website Updates- Sarah Oberther presented the new BRFCA website, which supports online payments, membership management, reservations, e-blasts and a merchandise store.

Email Alias- Roy suggested shortening the association email address. Sarah will look into alternatives.

Fire Hydrants and Insurance-A member asked if hydrant installation in only part of the neighborhood could affect insurance rates.

Announcements

Pavilion event reservations: Girl Scouts scheduled for August 24.

Red flag warning flag replacement tabled until September.

Adjournment

Motion by: Jon Erickson

Seconded by: Colleen Glosson

Vote: All in favor. Motion carried unanimously.

The meeting was adjourned at 7:46 pm.